



**December 17, 2008
CDOT Headquarters
Denver, Colorado**

BOARD MEETING

MEMBERS PRESENT:

Harold Patton	Chairman
Dale Hancock	Vice Chair
Dennis Heap	Secretary
Louis Spera	
Joseph Thibodeau	(arrived at 10:13)
Debra Wilcox	

MEMBER ABSENT:

Dave Ubell

OTHERS PRESENT:

Travis Vallin	Director, CDOT-Division of Aeronautics
Scott Brownlee	CDOT-Division of Aeronautics
Christine Eldridge	CDOT-Division of Aeronautics
TK Gwin	CDOT-Division of Aeronautics
Nikki Koplitz	CDOT-Division of Aeronautics
Shahn Sederberg	CDOT-Division of Aeronautics
John Sweeney	CDOT-Division of Aeronautics
Kaitlyn Westendorf	CDOT-Division of Aeronautics
Richard Baker	Fremont County Airport
Walt Barbo	Colorado Pilots Association
Bill Payne	William Payne & Associates
Suzanne Phipps	
Bill Totten	Colorado Pilots Association
Darci Wert	Wings Over the Rockies Air & Space Museum

1. Meeting commenced at 10:04 AM. Harold Patton stated that a quorum is present.

2. ***APPROVAL OF MINUTES***

Harold told the Board that he would entertain a MOTION to approve the minutes from the Grant Hearings on October 17, 2008. Dennis Heap made the MOTION to approve the minutes and Dale Hancock seconded.

The MOTION carried unanimously.

3. ***AMENDMENTS TO THE AGENDA***

Travis Vallin said there will be one amendment to the agenda. #14A will be a legislative update given by Travis.

4. ***BOARD MEMBER REPORTS***

Dale Hancock advised the Board that Garfield County Regional Airport is already planning for their "Air Fair", to be held August 13-14, 2009. Louis Spera said that Pueblo Airport recently lost their airport manager, Jerry Brienza, who took a job in West Virginia. Dennis Heap said that the Front Range Airport was up 1% in operations for November, Avgas sales were up 22% from the same time last year and in these tough economic times, that is promising. Also, the Blue Angels will be at the Front Range Airport June 13-14, 2009 for an air show.

5. ***PUBLIC COMMENTS***

Walt Barbo told the Board that his aircraft is currently down for repairs.

6. ***BUDGET UPDATE & FY 2010 – NIKKI KOPLITZ***

Nikki Koplitz presented a new revised budget format to the Board to better track the budget to actual spending for projects funded by the Board. The revised budget format will allow the Board to follow the expenditures as funds are spent and placed under contract for those projects requiring consultant contracts. In addition to the reporting change, all funds not spent at the end of the fiscal year will no longer

be rolled forward to the proceeding fiscal year, but will be returned to the aviation fund and a new funding request will have to come before the Board for the upcoming year. This will allow the Board to track how much each program spends and allow the Division to make a single request for funding at the beginning of each fiscal year, rather than a partial request when roll forward funds are exhausted. The revised budget report will also show the current fiscal year fund balance in two forms: the budget estimate and the actual as of the last reported DOR revenue report. The fund balance report will be updated and presented at each Board meeting to track the fund balance changes as fuel tax revenues are collected and deposited in the aviation fund. Members of the Board agreed that the new format gave them a better way to track Division expenses.

7. MEADOW LAKE FUEL TAX REIMBURSEMENT REQUEST – JOHN SWEENEY

John Sweeney reported that Meadow Lake Airport is requesting their total fuel tax reimbursement of \$19,788.33. The funds will be used for repayment of their State Infrastructure Bank (SIB) loan that they obtained four years ago. Joseph Thibodeau made the MOTION to approve this request and Debra Wilcox seconded.

The MOTION carried unanimously.

8. NBAA 2008 DEBRIEF & 2009 FUNDING REQUEST – KAITLYN WESTENDORF

Kaitlyn Westendorf advised the Board that the 2008 National Business Aviation Association (NBAA) Convention was very busy, even with the current state of the economy. This year, the lure to the booth was a tower with three big screen televisions hooked up to Nintendo Wii's. Kaitlyn and Shahn Sederberg, as well as eight of the eleven booth participants, feel that the roping horse was much better at grabbing people's attention and that it should be brought back next year. Kaitlyn told the Board that after all the invoices were paid for the 2008 convention, we were able to liquidate \$20,950.11 back into the Aviation fund.

Kaitlyn said that in 2004, the Board made a five year commitment to coordinate a statewide booth at the NBAA Convention. The 2009 convention will be the fifth year of that commitment. The Board felt that participating in the NBAA Annual Convention, in partnership with the Governor's Office of Economic Development, was in support of

the goals of the aviation system plan. Kaitlyn informed the Board that after the 2009 NBAA Annual Convention, the staff and the Board will meet to discuss whether or not to continue to coordinate this effort.

For 2009, the cost of the space for a 50 x 50 booth has increased to \$60,500. As in past years, the airports will reimburse the Division the amount that it would cost them to rent and furnish their own 10 x 10 space. The Division covers the costs of carpet, roundtrip shipping and other fees associated with managing and coordinating this statewide activity. Kaitlyn asked the Board to approve the request for \$60,500 for the 2009 Colorado booth, with the understanding that any amount not used will be liquidated back into the Aviation fund at the conclusion of the 2009 convention. Joseph Thibodeau made the MOTION to approve this request and Dennis Heap seconded.

The MOTION carried unanimously.

9. CENTENNIAL INTERN REQUEST – TK GWIN

TK Gwin informed the Board that due to a miscommunication between Centennial Airport and the Division, Centennial mistakenly thought that they had applied for an internship that began late summer 2008. TK asked the Board to approve \$12,000 to fund this internship; having the Airport fund the first half of the position and allowing the Division to reimburse the second half, in order to balance the cost. Dennis Heap made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

10. CRACKFILL REQUEST – TK GWIN

TK Gwin conveyed that the Division has had a program for several years to reimburse airports for a portion of the expense of crack fill material. The advantage to the Division is that the process of filling cracks in asphalt significantly extends the life of the pavements. The more we can encourage good maintenance practices by airports, the less overall money we spend in pavement maintenance grants. Historically this started because the Department of Local Affairs (DOLA) had a recycled tire fund that allowed airports to get a 75% rebate on crack fill material made from recycled materials. We found that if the Division handled the paperwork and made the request to DOLA, then more airports took advantage of the program. A few years ago, DOLA stopped this reimbursement program. The Division and the Board felt

that the results were well worth the investment and continued the practice of reimbursing airports for this material. In the past, we have given out close to \$50,000 each year. TK told the Board that our funds are running low and in order to have money for the rest of this fiscal year, he is requesting \$25,000 for this purpose. Any funds not spent by the end of June will be returned to the Aviation fund and new funds will be requested for the next fiscal year. This request is in accordance with the State Systems Plan and promotes proper airport pavement maintenance. Joseph Thibodeau made the MOTION to approve this request and Louis Spera seconded.

The MOTION carried unanimously.

11. *AWOS UPDATE – TK GWIN*

TK Gwin updated the Board on the progress of the AWOS initiative to connect non-federal AWOS to the national database. He reported that the live connection of the first AWOS took place on December 2, 2008. The mountain AWOS will be 100% connected by the end of January 2009 and the non-federal AWOS at airports throughout Colorado will be connected by May or June 2009. This will double the amount of weather data going to the FAA from Colorado and nationwide. This will result in significant savings for both.

12. *CONFLICT OF INTEREST STATEMENT & AUDIT UPDATE – TRAVIS VALLIN*

Travis Vallin informed the Board that we still do not have a draft report of the audit and we are not sure when to expect that. We believe that the audit hearing will be the second or third week in February. Initially, Travis was going to have the Board fill out the same "Conflict of Interest" form as the Transportation Commission, but after it was reviewed by Harry Morrow, with the AG's Office, it was determined that the form needed to be revised. Travis is currently working with Harry, as well as Dianne Cavaliere to update the form. Once that is complete, it will be distributed to the Board and the Transportation Commission.

13. *WINGS MUSEUM EDUCATION UPDATE & FUNDING REQUEST – DARCI WERT*

Darci Wert took the opportunity to thank the Board for their continued support of the educational program at the Wings Museum.

Darci then referred the Board to a handout that she had provided them, outlining the results of the 2008 educational programs and the projections for the 2009 programs. Darci informed the Board that due to efficiency of the museum, she has not yet spent all of the funds in the 2008 Grant, but anticipates doing so in the very near future. Therefore, she is requesting approval of a 2009 Grant in the amount of \$83,808, with the understanding that funds from this Grant will not be available until the 2008 Grant funds have been consumed. Louis Spera made the MOTION to approve this request and Dennis Heap seconded. Joseph Thibodeau abstained from the vote due to the fact that he currently sits on the Wings Museum Board.

The MOTION carried unanimously.

14. MOUNTAIN RADAR UPDATE & SIB PROPOSAL – TRAVIS VALLIN

Travis Vallin and Bill Payne gave the Board an update on the Colorado Radar Project. Travis then advised the Board that he had recently learned that the Office of State Planning and Budgeting (OSPB) has been inquiring about the SIB cash balances in the Highway, Rail and Aviation accounts. OSPB is looking at whether or not these funds can be used for other purposes if the statutes were changed. The Aviation account is by far the largest and most successful CDOT SIB account with a current cash balance of just over \$14 million. To date, there are currently fifteen aviation loans totaling \$16.4 million with an annual repayment of \$2.4 million to the SIB Aviation account. Grand Junction Regional Airport has expressed interest in obtaining a SIB loan in the amount of \$4 to \$5 million, which will leave approximately \$10 million unspent. An option to reduce the SIB cash balance would be to have the CAB utilize the SIB as a funding tool for Phase II of the Colorado Radar Project. Preliminary cost estimates are between \$12-\$14 million dollars today. Borrowing funds from the SIB to fund Phase II would allow the radar program to move forward in a timely manner. Travis is not looking for action from the Board on this today, but wanted to advise the Board a financing plan to utilize SIB funds would be presented to the Board within the next few months.

14A. LEGISLATIVE UPDATE – TRAVIS VALLIN

Travis Vallin advised the Board that their packet includes a copy of the *first draft* of a house bill concerning Legislative clean-up of the Division of Aeronautics statutes. Representative Vaad will sponsor

this bill during the First Regular Session of the Sixty-Seventh General Assembly. Travis requested that the Board review the draft and provide any comments they have concerning the bill.

15. *PROPOSED CALENDAR*

The next Board meeting will be held on January 29, 2009 at CDOT Headquarters.

16. *OTHER MATTERS BY MEMBERS*

Harold Patton mentioned that today is the 105th anniversary of the first successful, powered, piloted flight in history. On December 17, 1903, Orville Wright took the Flyer for a 12 second sustained flight.

17. *ADJOURNMENT*

The meeting adjourned at 11:29 A.M. to attend a joint luncheon with the Transportation Commission.