



**January 29, 2009
CDOT Headquarters
Denver, Colorado**

BOARD MEETING

MEMBERS PRESENT:

Harold Patton	Chairman
Dale Hancock	Vice Chair
Dennis Heap	Secretary
Louis Spera	
Joseph Thibodeau	
Dave Ubell	

MEMBER ABSENT:

Debra Wilcox

OTHERS PRESENT:

Travis Vallin	Director, CDOT-Division of Aeronautics
Scott Brownlee	CDOT-Division of Aeronautics
Christine Eldridge	CDOT-Division of Aeronautics
TK Gwin	CDOT-Division of Aeronautics
Nikki Koplitz	CDOT-Division of Aeronautics
Shahn Sederberg	CDOT-Division of Aeronautics
John Sweeney	CDOT-Division of Aeronautics
Kaitlyn Westendorf	CDOT-Division of Aeronautics
Richard Baker	Fremont County Airport
Walt Barbo	Colorado Pilots Association
Brad Davis	Federal Aviation Administration (FAA)
Walt Giffin	Fremont County Commissioner
Kathie Lucas	Gunnison-Crested Butte Airport
Ed Norden	Fremont County Commissioner

Bill Payne
Mike Reisman
Eddie Storer
Bill Totten

William Payne & Associates
Greeley – Weld County Airport
Grand Junction Regional Airport
Colorado Pilots Association

1. Meeting commenced at 3:00 P.M. Harold Patton stated that a quorum is present.

2. ***APPROVAL OF MINUTES***

Harold told the Board that he would entertain a MOTION to approve the minutes from the CAB meeting on December 17, 2008. Dennis Heap made the MOTION to approve the minutes and Dale Hancock seconded.

The MOTION carried unanimously.

3. ***AMENDMENTS TO THE AGENDA***

There are no amendments to the agenda.

4. ***BOARD MEMBER REPORTS***

Dave Ubell told the Board that the Western Slope has had a lot of snow so far this winter. Dale Hancock also made mention of all the snow in the high country, as well as the booming oil and gas business in his region. Dennis Heap said that 100 LL sales were up at the Front Range Airport in November and December. Dennis also talked briefly about the upcoming airshow at his airport. Louis Spera said that the Pueblo Memorial Airport is still currently operating with an interim Airport Manager named Tom Martinez. Louis is not sure when Pueblo will hire a permanent replacement for Jerry Brienza. Joseph Thibodeau said he was recently able to do some test flying with the FAA on the new Wide-Area Multilateration (WAM) in the Hayden, Craig and Steamboat Springs area. Joseph said the testing was very educational and impressive.

5. ***PUBLIC COMMENTS***

There were no public comments.

6. DIRECTOR'S REPORT

Travis Vallin informed the Board that beginning today, at every Board meeting we will use an overhead projector so that the audience can view the memos, letters and handouts that are contained within the Board packets. Travis advised the Board that every five years, the American Society of Engineers does an independent analysis of infrastructure in the State of Colorado. They have recently released their scorecard and aviation received the highest score, with a grade of B+. Travis informed the Board that HB1066 was approved today by the House Transportation Committee and will now go to the full House for a vote and then to the Senate. Travis then spoke briefly about the Stimulus Bill that is being proposed by the President and that since nothing has been finalized yet, we are still waiting to see what the outcome will be for aviation and airports. Travis briefly touched on the "Proximity to Airports Bill" that is being drafted by Representative Swalm, which contains legislation to say that when property is sold within a certain proximity to an airport, there is a disclosure notice that identifies that. Travis said that we will offer our assistance to Representative Swalm over the summer to help him with the language of this bill, if needed. Lastly, Travis updated the Board about a potential fuel tax bill to be proposed by United and Frontier Airlines, but the likelihood of such a bill being introduced this Legislative Session is very low.

7. BUDGET UPDATE – NIKKI KOPLITZ

Nikki Koplitz went over the budget sheets that were provided to the Board. The first sheet shows that we have collected \$22 million in the Aviation Fund so far this fiscal year. The sheet also specifies the following liquidations that we would like rolled back into the Aviation Fund: Delta (Blake Field) 2006 in the amount of \$147.09; Pueblo 2007 in the amount of \$22,066.06; Aerial photos 2009 in the amount of \$1,000; and NBAA 2008 in the amount of \$20,950. The second sheet shows a breakdown of the budget, spent funds, encumbered funds, remaining balance and the percentage of the budget spent thus far for fiscal year 2009. The last sheet is a graph of the sales tax revenue, comparing fiscal years 2005 through 2009.

8. CONFLICT OF INTEREST STATEMENT – TRAVIS VALLIN

Travis informed the Board that as a result of the audit findings, it has been suggested that the Board fill out and sign a "Conflict of Interest"

statement. The Board has been provided with two examples of such a statement to review and decide which format they would prefer. Travis requested that at some point in the near future, the Board take action to determine which form they would like to utilize. The plan is to have the form filled out by each Board member on an annual basis. Travis informed the Board that the Attorney General's Office has reviewed and has authorized the use of either form. Joseph Thibodeau requested that the Board not take action today to decide which form to use, instead suggesting that he and Debra Wilcox review the forms and come back to the Board at our next meeting with a suggestion. Harold Patton agreed.

9. MOUNTAIN RADAR-PHASE II FUNDING – TRAVIS VALLIN

Travis suggested that Bill Payne brief the Board on the status of the project. Bill said that there have been two airplane accidents recently in the Hayden area and he was able to show the Board and the audience the radar tracking readouts of both planes prior to the crashes. Bill said that with this information, the Search and Rescue teams were able to narrow down their searches for these planes to within a half mile radius, instead of the normal 100 mile radius. Bill commented that the system is up and running, but that it is not certified yet. Joseph Thibodeau asked when Phase I might be certified and Bill responded that the target date is May 15, 2009. Travis explained that for Phase II, Sensis is out doing site survey work, which will help us identify the cost. At this point, we do not know at what level the FAA will participate in this project but Travis and Bill are set to meet with the FAA in Washington DC on February 18th and at that time they should gain some knowledge on this. For Phase II, we will be looking at installing enhanced surveillance in Montrose, Gunnison, Durango, Telluride, Alamosa and Cortez. Travis did explain to the Board that since we do not have the money to fund Phase II outright, we would most likely fund our portion of the cost out of the SIB fund.

10. GRAND JUNCTION STATE INFRASTRUCTURE BANK LOAN APPLICATION – TRAVIS VALLIN

Travis informed the Board that Grand Junction has applied for a loan from the SIB for \$5 million dollars for a rental car parking lot. Travis then introduced Eddie Storer, Assistant Airport Manager from Grand Junction Regional Airport, who spoke a little about the need for the loan. Eddie said that this rental car parking lot is the main lot at the airport and that rental cars are the number two or three

top revenue providers at the airport. Eddie said that the lot that currently exists was built at the same time as the terminal and that the lot is crumbling. Eddie told the Board that the airport had gone to the rental agencies and asked them what they thought of a facilities charge and they agreed readily to that. Eddie said that this charge will be a revenue source for re-paying the SIB loan. Currently, they are collecting approximately \$45,000 a month on that facilities charge. Travis asked Eddie what means the airport would use to repay the loan if the fees collected from facilities charges were not enough and Eddie said they would then repay the loan out of the operational funds. Joseph Thibodeau made the MOTION to approve this loan request and Louis Spera seconded.

The MOTION carried unanimously.

11. CAOA STATEWIDE TRAINING REQUEST – MIKE REISMAN

Mike Reisman advised the Board that he would like to request a Grant on behalf of the Colorado Airport Operator's Association (CAOA) for statewide training. The training would consist of the following three programs: Basic Airport Safety and Operations Specialist Course to train approximately 50 people at a cost of \$17,000; Accident Report Writing Course in conjunction with DIA to train approximately 50 people at a cost of \$17,000; Airport Certified Employee Electrical Course for maintenance employees to train approximately 20-30 people at a cost of \$10,000. The total cost of the training would be \$44,000 and CAOA is asking for an 80/20 split from the Board. The amount requested from the CAB is \$35,200. Joseph Thibodeau made the MOTION to approve this request and Dave Ubell seconded.

The MOTION carried unanimously.

12. REQUEST FOR MATCH ON DIVISION FAA FY09 GRANT – SCOTT BROWNLEE

Scott Brownlee advised the Board that every year the Division receives an Airport Improvement Program (AIP) grant from the FAA for purposes of continual state airport system planning responsibilities. In a cooperative effort with the FAA Denver Airports District Office, Division staff is responsible for such tasks as managing the Colorado general aviation Airport Capital Improvement Program, airfield pavement condition index (PCI), airport layout plan and airport master plan

management, land use review and other miscellaneous tasks. As a condition of the grant, the Division is responsible for local match participation. In addition to the match, in years past the CAB has also funded the PCI inspections at airports that are not eligible for federal funding to ensure the State has a complete statewide pavement condition system. The Division would like to request \$40,000 for match and \$14,300 for supplemental PCI inspections, for a total of \$54,300. Dave Ubell made the MOTION to approve this request and Dennis Heap seconded.

The MOTION carried unanimously.

13. ASMI/VAISALA UPDATE – TK GWIN

TK Gwin updated the Board regarding the recent purchase of Aviation Systems Maintenance Incorporated (ASMI) by Vaisala Incorporated. This recent purchase involves the maintenance contract for CDOT non-federal AWOS. After meeting with officials from both companies, the Division is comfortable that all contractual requirements will be met with no interruption in service.

14. GRAND JUNCTION 08-GJT-01 SCOPE OF WORK CHANGE – SCOTT BROWNLEE

Scott Brownlee advised the Board that the next few requests are mainly “housekeeping items”, but based on some of the audit findings, we felt it necessary at this time to bring them before the Board. We feel that with the upcoming revision of the Grants Management Manual, hopefully the Division will be able to handle these types of items administratively. Scott said that Grand Junction was awarded a State grant in the first cycle of 2008 in the amount of \$250,000 for land acquisition and match on a FAA grant. The land acquisition came in under budget by \$50,335 (State funds) and the ramp portion of the FAA project went over budget by \$8,036.63 (State funds) due to a change order for saturated sub-base. Grand Junction would like to shift \$8,063.63 from the land acquisition element of the State grant to the FAA match element. Additionally, they would like to use the remaining State funds (\$42,298.37) in the land acquisition element toward the purchase of two additional parcels of land that have recently become available. This amendment will not increase the State’s financial commitment under the grant. The amendment does increase the support for both the expansion potential and investment benchmarks as listed in the State Systems plan. Joseph Thibodeau made the MOTION to approve this request and Dennis Heap seconded.

The MOTION carried unanimously.

15. COLORADO SPRINGS 08-COS-02 SCOPE OF WORK CHANGE – JOHN SWEENEY

John Sweeney said that Colorado Springs was awarded a State grant in the second cycle of 2008 to match \$250,000 for their Taxiway Echo rehabilitation. Federal funding came in a little short and some of the work did not get accomplished. This year, Phase III will address some of that shortfall, so Colorado Springs would like to shift some of the funds from Phase II to Phase III. There will be no change to the Grant financially, it is just moving the funds from last year's project to this year's project. NOTE: The FAA has renamed Phase III of this project to "Rehabilitate a portion of Taxiway G and a portion of Taxiway H Phase I". Louis Spera made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

16. LAMAR 08-LAA-02 SCOPE OF WORK CHANGE – JOHN SWEENEY

John Sweeney said that Lamar was awarded a State grant in the second cycle of 2008 that contained two elements. One element was for radios for the airfield vehicles and the other was for fencing. The cost of the radios came in under budget, so Lamar would like to use the remaining funds to pay for an additional 4' walk through gate and the widening of another gate from 16' to 32'. There will be no change to the Grant financially, it is just moving the remaining funds from one element to another. Dennis Heap made the MOTION to approve this request and Dave Ubell seconded.

The MOTION carried unanimously.

17. PROPOSED CALENDAR

Kaitlyn Westendorf advised the Board that their packets contained a revised CAB calendar with the change of date and venue for the Fall CAO A Conference.

18. OTHER MATTERS BY MEMBERS

There were no other matters addressed.

19. ADJOURNMENT

The meeting adjourned at 4:10 P.M. to attend the Legislative Reception being held at the Brown Palace.