



**September 25, 2008  
Front Range Airport  
Watkins, Colorado**

**GRANT REVIEW**

**MEMBERS PRESENT:**

Dennis Heap            Secretary  
Louis Spera  
Joseph Thibodeau  
Dave Ubell  
Debra Wilcox

**MEMBERS ABSENT:**

Harold Patton        Chairman  
Dale Hancock       Vice Chair

**OTHERS PRESENT:**

Travis Vallin	Director, CDOT-Division of Aeronautics
Scott Brownlee	CDOT-Division of Aeronautics
Christine Eldridge	CDOT-Division of Aeronautics
TK Gwin	CDOT-Division of Aeronautics
Nikki Koplitz	CDOT-Division of Aeronautics
John Sweeney	CDOT-Division of Aeronautics
Kaitlyn Westendorf	CDOT-Division of Aeronautics
Ryan Daley	Office of the State Auditor
Derek Johnson	Office of the State Auditor
Jenny Page	Office of the State Auditor
Jennifer Piper	Office of the State Auditor
Cindi Stetson	Office of the State Auditor

1. Meeting commenced at 10:00 AM. Dennis Heap noted that he

will conduct the meeting, since both the Chairman of the Board, Harold Patton, as well as the Vice-Chair, Dale Hancock, are absent. Dennis Heap noted that a quorum is present.

**2. APPROVAL OF MINUTES FROM JUNE 27, 2008**

Dennis Heap said that the first order of business is to approve the minutes from the June 27<sup>th</sup> meeting. Louis Spera made the MOTION to approve the minutes and Joseph Thibodeau seconded.

The MOTION carried unanimously.

**3. APPROVAL OF MINUTES FROM JULY 29, 2008**

Dennis Heap asked for a MOTION regarding the minutes from the July 29<sup>th</sup> meeting. Joseph Thibodeau made the MOTION to approve the minutes and Louis Spera seconded.

The MOTION carried unanimously.

**4. LONGMONT GRANT 08-LMO-01 AMENDMENT – TK GWIN**

TK Gwin said that in the first grant cycle for 2008, Longmont asked for state funds for a ramp project in the amount of \$73,686 and matching funds for an FAA project. The matching funds were for asphalt work in the roadway through the airport for \$3,947 to match the FAA \$150,000 GA Entitlement. The FAA informed Longmont that their GA Entitlement is now going to be \$300,000, therefore Longmont is asking for an increase of matching funds to \$7,894. This will increase the overall grant to \$81,580. Joseph Thibodeau made the MOTION to increase Longmont's grant by \$3,947 and Debra Wilcox seconded.

The MOTION carried unanimously.

**5. GRAND JUNCTION CRACK FILL MACHINE – SCOTT BROWNLEE**

Scott Brownlee said that we recently discovered that a claim submitted on January 16, 2008 for the Grand Junction crack fill machine was not paid. The amount requested was \$57,472.84 and was listed as the final claim. The original grant was for \$63,000. The funds were not rolled over into FY09 and therefore the purchase order was closed. In order to rectify this situation, we are asking the Board to re-commit \$57,472.84 to Grand

Junction for the crack fill machine which was previously approved by the Board. Dave Ubell made the MOTION to approve this request and Debra Wilcox seconded. Debra Wilcox did suggest that we document the fact that the funds from FY08 were liquidated and then appropriated out of FY09, for historical purposes. Travis Vallin agreed.

The MOTION carried unanimously.

**6. *PLATTE VALLEY AIRPARK REIMBURSEMENT REQUEST – NIKKI KOPLITZ***

Nikki Koplitz said that Platte Valley Airpark is requesting their total fuel tax reimbursement of \$7,570.99 for payment on a recent runway repair. Joseph Thibodeau made the MOTION to approve this request and Louis Spera seconded.

The MOTION carried unanimously.

**7. *GRANT REVIEW & BUDGET OVERVIEW***

Nikki Koplitz discussed the budget spread sheet that she had provided to the Board. Travis Vallin said that in this grant cycle we are expecting to give out \$5.5 million dollars.

Travis explained to the Board that today's meeting would be to review the Grant Applications; go over the recommendations from a prior meeting with the FAA; along with the recommendations from TK Gwin, Scott Brownlee and John Sweeney, who are each responsible for 1/3 of the state's airports. Scott Brownlee advised the Board that we will review the Consent Agenda items first.

- 8. *ASPEN:*** Scott Brownlee said that Aspen is requesting a grant for a new airfield tractor and mower deck. The tractor will be a 120 hp Case MXM (or similar) with loader bucket and 26' multi-section flail mower deck. Aspen is asking for an 80/20 split, with the State contributing \$132,000. The staff supports this project.  
***Consent Agenda.***

- 9. *BUENA VISTA:*** John Sweeney said that Buena Vista is requesting match on FAA non primary entitlement projects, to include upgrades to the current terminal facility for ADA compliance and pavement maintenance. The pavement maintenance will include crack fill, fog seal and remark of the runway. The amount requested from the

State is \$11,842. The staff supports this project.

***Consent Agenda.***

10. **CANON CITY:** John Sweeney said that Canon City is requesting 80/20 split to purchase a new 15' bat wing mower deck. The current mower deck is a DIA surplus that was purchased five years ago and is at the end of its useful life. The amount requested from the State is \$12,000. The staff supports this project.

***Consent Agenda.***

11. **CENTENNIAL:**

TK Gwin said that Centennial is requesting a 50/50 split to purchase two tow behind runway brooms. These brooms will help breaking action by removing certain types of snow and ice left after plowing operations. This will also expedite snow removal. The amount requested from the State is \$250,000. The staff supports this project.

***Consent Agenda.***

12. **COLORADO SPRINGS:**

John Sweeney said that Colorado Springs is requesting a 50/50 split to purchase two new pieces of snow removal equipment. The first piece is a 20' tow behind broom with integrated chassis control. The second is a plow truck with 12' and 22' interchangeable plows. The amount requested from the State is \$250,000. The staff supports this project.

***Consent Agenda.***

13. **CORTEZ:**

Scott Brownlee said that Cortez is requesting match on FAA entitlement money. The final projects are still being decided on between the FAA and Cortez. The amount requested from the State is \$26,316. The staff supports this project.

***Consent Agenda.***

14. **CRAIG:**

Scott Brownlee said that Craig is requesting match on FAA non primary entitlement funds. The project is to pave the auto parking lot. The amount requested from the State is \$3,948. The staff supports this project.

***Consent Agenda.***

15. **CREEDE:**

Scott Brownlee said that Creede is requesting an 80/20 split to fund pavement maintenance. The project is to crack fill, fog seal and remark the runway and apron. The amount requested from the State is \$40,000. The staff supports this project.

***Consent Agenda.***

**16. DELTA – BLAKE FIELD:**

Scott Brownlee said that Delta is requesting 80/20 split for two projects. The first is for pavement maintenance, consisting of crack fill, seal coat and remark of the runway. The second is to install perimeter fencing near the terminal and main ramp area. This will be an eight foot chain link fence that will keep out unauthorized automobiles. The amount requested from the State is \$108,000. The staff supports these projects.

***Consent Agenda.***

**17. DURANGO – LA PLATA:**

Scott Brownlee said that Durango had a 2005 Grant from us to install PAPI's. They purchased the PAPI's but didn't want to install them until some of their taxiway improvements were completed. Since the Grant was approaching expiration, the Division felt it would be best to close the 2005 Grant, let that money roll back into the Aviation Fund and let them obtain a new 80/20 split Grant for the PAPI's, allowing them sufficient time for installation. There are three additional projects that Durango is requesting. The first is to purchase a new 20' folding wing blade for their existing articulated loader. The second is to purchase a new 10' V-box spreader for runway deicing operations. The last is for pavement maintenance, consisting of a GSB-88 (fog seal) on the north portion of the GA ramp and taxiway. All three of the above projects would be at an 80/20 split and the amount requested from the State is \$93,969. The staff supports these projects.

***Consent Agenda.***

**18. EAGLE:**

Scott Brownlee said that Eagle is requesting match on FAA funds to reconstruct a portion of the runway and extend runway 7/25. This is a multi year phased project. The amount requested from the State is \$250,000. The staff supports this project.

***Consent Agenda.***

**19. ERIE:**

TK Gwin said that Erie is requesting match on FAA non primary

entitlement funds for projects to include lighting rehab and taxiway connector construction. Also, Erie is requesting 80/20 split for pavement maintenance to joint seal all concrete areas on the airport, including runway, taxiway and ramp. The amount requested from the State is \$123,948. The staff supports these projects.

***Consent Agenda.***

**20. FORT MORGAN:**

TK Gwin said that Fort Morgan is requesting match on FAA land purchase, which is phase 2 of the land purchase and will allow the reconstruction of the main runway to standards. Fort Morgan is also requesting an 80/20 split to purchase a multi purpose airfield maintenance vehicle, to be used for mowing, sweeping and plowing. The amount requested from the State is \$47,895. The staff supports these projects.

***Consent Agenda.***

- 21. GLENWOOD SPRINGS:** Scott Brownlee said that Glenwood Springs is requesting an 80/20 split to crack fill the runway and taxiway. This crack fill project will prolong the life of the existing pavements on the airport. The amount requested from the State is \$8,640. The staff supports this project.

***Consent Agenda.***

- 22. GRANBY:** TK Gwin said that Granby is requesting match on FAA AIP project, which is phase 2 of the runway reconstruction project. The amount requested from the State is \$100,000. The staff supports this project.

***Consent Agenda.***

- 23. GRAND JUNCTION:** Scott Brownlee said that Grand Junction is requesting match on FAA AIP project, which is phase 2 of the air cargo ramp project which will include relocation of fencing and utilities. Grand Junction is also requesting 60/40 split for pavement maintenance to seal coat and remark runway 4/22 and taxiway C and C1A. The amount requested from the State is \$250,000. The staff supports these projects.

***Consent Agenda.***

- 24. GREELEY-WELD:** TK Gwin said that Greeley is requesting an 80/20 split for fencing, which is phase 4 of security/wildlife perimeter fencing and gates. This project will be the final phase. The amount requested from the State is \$120,000. The staff supports this project.

***Consent Agenda.***

25. **HAYDEN:** Scott Brownlee said that Hayden is requesting a 75/25 split for pavement maintenance. This project will include a variety of pavement maintenance on the apron and taxiway B. This will include a combination of crack fill, slurry seals and fog seals. Once the maintenance is complete, the markings will also be put back. The amount requested from the State is \$250,000. The staff supports this project.  
***Consent Agenda.***
26. **HOLYOKE:** John Sweeney said that Holyoke is requesting 80/20 split for improvements to their fuel farm. This project will tie into the existing CDAG grant to help complete the jet fuel tank and add a new AVGas tank to their new fuel farm facility. The amount requested from the State is \$100,000. The staff supports this project.  
***Consent Agenda.***
27. **KREMMLING:** TK Gwin said that Kremmling is requesting match on FAA non primary entitlement funds to install a counterpoise lighting protection system. This will prevent damage to lighting system from the frequent lightning strikes. The amount requested from the State is \$3,948. The staff supports this project.  
***Consent Agenda.***
28. **LA JUNTA:** John Sweeney said that La Junta is requesting match on FAA taxiway project for taxiway connector rehab on A-1 through A-5. The pavement on these connectors have failed. La Junta is also requesting 80/20 split on overmatch to complete the taxiway connector project, to make the project whole. Finally, La Junta would also like 80/20 split on security/perimeter fencing along the primary ramp to protect the flight line. The amount requested from the State is \$220,000. The staff supports these projects.  
***Consent Agenda.***
29. **LAMAR:** John Sweeney said that Lamar is requesting match on a FAA pavement maintenance project, to include the fog seal and remark of runway 8/26. Lamar is also requesting 80/20 split for security/perimeter fencing. This is phase 2 of a project that was started last year with FAA and CDAG funds. The amount requested from the State is \$250,000. The staff supports these projects.  
***Consent Agenda.***
30. **LONGMONT:** TK Gwin said that Longmont is requesting 80/20 split for pavement maintenance, to include the replacement of all of the concrete joints on the runway, thus prolonging the life of the runway. The amount requested from the State is \$120,000. The staff supports this project.

***Consent Agenda.***

- 31. FORT COLLINS – LOVELAND:** TK Gwin said that Fort Collins – Loveland is requesting match on FAA entitlement projects for security fencing, gates and taxiway paving. Fort Collins – Loveland would also like 80/20 split for additional security fencing, access gates and the completion of taxiway Echo and Grumman rehab. The amount requested from the State is \$250,000. The staff supports these projects.  
***Consent Agenda.***
- 32. MEADOW LAKE:** John Sweeney said that Meadow Lake is requesting match on FAA projects for the final amount of land reimbursement and an AWOS. In addition, Meadow Lake would like 80/20 split on pavement maintenance, which will include crack fill and some minor rehab/patching as well as new markings. Meadow Lake would also like 80/20 split for run-up area construction for new turnarounds on the ends of the runway to accommodate larger and more frequent traffic. The amount requested from the State is \$163,273. The staff supports these projects.  
***Consent Agenda.***
- 33. MEEKER:** Scott Brownlee said that Meeker is requesting 80/20 split for pavement maintenance to crack seal the runway, ramp and taxiway connector. The amount requested from the State is \$30,955. The staff supports this project.  
***Consent Agenda.***
- 34. MONTE VISTA:** John Sweeney said that Monte Vista is requesting match on FAA non primary entitlement funding for runway lighting upgrades, wildlife fencing, new markings, segmented circle and wind cone. The amount requested from the State is \$11,842. The staff supports this project.  
***Consent Agenda.***
- 35. MONTROSE:** Scott Brownlee said that Montrose is requesting match on FAA entitlement for terminal expansion. Montrose would also like 80/20 split for overmatch on the terminal expansion. The amount requested from the State is \$250,000. The staff supports this project.  
***Consent Agenda.***
- 36. NUCLA:** Scott Brownlee said that Nucla is requesting match on a FAA non primary entitlement project for the rehab of the runway lighting system. The amount requested from the State is \$7,895. The staff supports this project.  
***Consent Agenda.***

37. **PAGOSA SPRINGS:** Scott Brownlee said that Pagosa Springs is requesting match on a FAA non primary entitlement project for pavement maintenance on all the airport pavements. This will include crack fill, fog seal and remark of the airport pavements, excluding the north GA ramp. The amount requested from the State is \$7,895. The staff supports this project.  
***Consent Agenda.***
38. **ROCKY MOUNTAIN METROPOLITAN:** TK Gwin said that Rocky Mountain Metropolitan is requesting match on FAA taxiway project. This is the 6<sup>th</sup> phase of the taxiway A relocation project. Rocky Mountain Metropolitan would also like 50/50 split on pavement maintenance, to include a fog seal of runway 11L/29R and taxiway, as well as new markings applied following the seal coat. Finally, they would like 75/25 match on security/wildlife fencing, to include access gates. The north side of the airport is lacking fencing to this point. The amount requested from the State is \$192,763. The staff supports these projects.  
***Consent Agenda.***
39. **STEAMBOAT SPRINGS:** Scott Brownlee said that Steamboat Springs is requesting match on a FAA fencing project, which will be a wildlife fence that will help stop the deer and elk from accessing the airport. Steamboat Springs would also like 78/22 overmatch on the fence project. The amount requested from the State is \$161,600. The staff supports this project.  
***Consent Agenda.***
40. **STERLING:** TK Gwin said that Sterling is requesting 80/20 split for new apron lighting and segmented circle. There is currently no lighting on the ramp, so new lighting will allow for night fueling as well as provide some safety and security measures. The amount requested from the State is \$40,000. The staff supports this project.  
***Consent Agenda.***
41. **TELLURIDE:** Scott Brownlee said that Telluride is requesting match on FAA runway project. This is phase 2 of the project to rebuild the runway and safety areas to meet category D design standards. The amount requested from the State is \$250,000. The staff supports this project.  
***Consent Agenda.***
42. **TRINIDAD:** John Sweeney said that Trinidad is requesting match on FAA non primary entitlement funds for a pavement maintenance project, to include seal coat, crack fill and remark. Trinidad would also like 80/20 split for new snow removal equipment, including a plow and broom, using CDOT price agreements. The amount requested from the State

is \$127,895. The staff supports this request.

***Consent Agenda.***

43. **WALDEN:** TK Gwin said that Walden is requesting 80/20 split for ground communication outlet, which will increase the safety of the airspace with the increased traffic. Walden would also like 80/20 split for perimeter fencing, which will reconfigure the access to the airport, to provide security and keep unauthorized vehicles off the airport. The new fencing will also replace some of the old deteriorating fencing. The amount requested from the State is \$25,600. The staff supports these projects.

***Consent Agenda.***

44. **WALSENBURG:** John Sweeney said that Walsenburg is requesting match on FAA non primary entitlement funds to relocate the fuel farm facility and to pave additional ramp space for the new location. Currently, the fuel farm is an obstruction. The amount requested from the State is \$3,948. The staff supports this project.

***Consent Agenda.***

45. **WESTCLIFFE:** John Sweeney said that Westcliffe is requesting 80/20 split to construct a 3,600 square foot metal building for equipment storage to hold the plow truck, tractor, mowing deck, sweeper, blower and other attachments. There would also be a restroom included. The amount requested from the State is \$164,000. The staff supports this project.

***Consent Agenda.***

46. **WRAY:** TK Gwin said that Wray is requesting match on FAA non primary entitlement funds for an AWOS and perimeter/wildlife fencing. The fencing will keep wildlife from entering the airport operations area and will cover approximately 1.25 miles. Wray would also like 57/43 split for pavement maintenance, to include crack fill, fog seal and remark of the runway. The amount requested from the State is \$68,684. The staff supports these projects.

***Consent Agenda.***

47. ***NON – CONSENT AGENDA ITEMS:***

Travis Vallin advised the Board that we would now review the requests that were not added to the Consent Agenda list.

48. **AKRON:** TK Gwin said that Akron would like match on FAA non primary entitlement funds to install security gates and fencing. Akron is a Part 139 airport and does not have any security fencing off of Hwy 63, allowing anyone to turn off the highway and drive onto the runway. The

staff recommends the match on the fencing project. The amount requested from the State is \$3,948. Dave Ubell made the MOTION to put this match request on the Consent Agenda and Joseph Thibodeau seconded.

The MOTION carried unanimously.

Akron is also requesting 50/50 split to relocate the ASOS. The current location is within the building area and future building construction will jeopardize its function. The amount requested from the State on this project is \$32,000. The Board has previously denied ASOS relocation projects. It is the Board's decision to have Akron present this portion of their request before them at the Grant Hearings on October 17<sup>th</sup>.

49. **FRONT RANGE:** TK Gwin said that Front Range is requesting match on FAA taxiway projects to include the rehab of taxiway D and lighting and signage for taxiway D. Front Range is also requesting 80/20 split for a new airfield mower to replace one of the two current airfield mowers, which is 30 years old. The amount requested from the State is \$187,021. The staff supports these projects, however due to the recommendations of the State auditors, Front Range should not be put on the Consent Agenda due to possible or perceived conflict of interest.
50. **GUNNISON:** Scott Brownlee said that Gunnison has a three part request. First, they would like a new blower head, which is one of the primary pieces of equipment for snow removal and is in need of replacement. Also, Gunnison would like 80/20 split on an automated gate to replace a 40' manual gate. The amount requested from the State is \$104,000. The staff supports these projects. Joseph Thibodeau made the MOTION to put these two requests on the Consent Agenda and Debra Wilcox seconded.

The MOTION carried unanimously.

Gunnison would also like 80/20 split on a fingerprint machine. This would allow the airport to be self sufficient and not rely on the jail for the security/screening program. The amount requested from the State is \$28,000. This is not the type of request that the staff typically supports and the airport has been made aware of that. Gunnison has requested to come before the Board on October 17<sup>th</sup> to present this portion of their request.

51. **LEADVILLE:** Scott Brownlee said that Leadville is requesting match on FAA non primary entitlement funds for the installation of a new water

line up to the airport for fire protection. Leadville would also like 51/49 split to bring utilities to the airport in the way of a sewer line, natural gas and three phase power. These utilities will be extended from US 24 up to the airport to provide for the new airport development area. The amount requested from the State is \$250,000. The staff realizes that this project is a little out of the norm, but that it will help support the relocation of the ramp and new terminal area the FAA/CAB have been working on for a number of years. The Board would like to have Leadville present this request before them on October 17<sup>th</sup>.

52. **PUEBLO:** John Sweeney said that Pueblo is requesting match on a FAA ramp rehab project, due to the very poor condition of the ramp pavements. Pueblo would also like 80/20 split on a fuel farm containment to replace the earth berm that is currently used as secondary containment. It will be replaced with concrete secondary containment which will meet the new EPA requirements. The amount requested from the State is \$150,263. The staff supports these projects, however due to the recommendations of the State auditors, Pueblo should not be put on the Consent Agenda due to possible or perceived conflict of interest.
53. **GARFIELD:** Scott Brownlee said that Garfield County is requesting match on FAA airport reference code upgrade project, which will upgrade the standards to accommodate the large aircraft that are currently using the facility. Over the next three years the FAA has \$28,000,000 programmed for this project and Garfield County is requesting a commitment to match that amount. The amount requested from the State is \$250,000. The staff supports this project, however due to the recommendations of the State auditors, Garfield County should not be put on the Consent Agenda due to possible or perceived conflict of interest.
54. **SALIDA:** John Sweeney said that Salida has a three part request. First, they would like 80/20 split for a multi purpose airfield maintenance vehicle, capable of mowing, sweeping, plowing, spraying and erosion control. This vehicle will allow the one man staff to accomplish airport maintenance by himself. Second, Salida would like to amend the current grant for snow removal equipment. Last fall, we matched a FAA grant for a new plow truck. The FAA came up with some additional money for the plow truck, so this request is to match the additional FAA funds. The amount requested from the State for these two requests is \$60,582. The staff supports these two requests. Joseph Thibodeau made the MOTION to approve these two requests and Dave Ubell seconded.

The MOTION carried unanimously.

The third request from Salida is for 80/20 split on a new Airport Layout

Plan. The current plan is from 2001, and since then several airport design standards have changed. Some other changes include purchase of more land which has opened up development potential. The amount requested from the State is \$60,000. The staff does not support this request, as it has been only seven years since it was last updated and the changes that have taken place are not significant. The Board would like to have Salida present this request before them on October 17<sup>th</sup>.

**55. ADJOURNMENT**

The meeting was adjourned at 11:59 A.M.